

Training Title

**PROJECT MANAGEMENT PROFESSIONAL**

Training Duration

5 days

Training Date

PMI 011	Project Management Professional	5	09 – 13Sep. 2024	\$5,500	Dubai, UAE
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In any of the 4 or 5 star hotels. The exact venue will be informed once finalized.

Training Fees

- \$5,500 per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Lunch.

Training Certificates

- **Define** Management Consultancy & Training Certificate of course completion will be issued to all attendees.

TRAINING OVERVIEW

TRAINING DESCRIPTION

Project managers who have proven skills and experience can find exciting high-visibility opportunities in a wide range of fields. This course is specially designed to provide with the proven practical body of project management knowledge and skills that you need to demonstrate on the job. The skills and knowledge you gain in this course will help avoid making costly mistakes and increase competitive edge in the project management profession.

TRAINING OBJECTIVES:

Following are the objectives and participants will be able to:

- Manage a project in compliance with the standards.
- Use the project management framework, processes and the nine project management knowledge areas.
- Apply project management skills, tools and techniques to deliver projects on time and within budget.
- Identify key concepts of project management.

TRAINING METHODOLOGY

A highly interactive combination of lectures and discussion sessions will be managed to maximize the amount and quality of information and knowledge transfer. The sessions will start by raising the most relevant questions and motivate everybody to find the right answers. You will also be encouraged to raise your own questions and to share in the

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development of the right answers using your own analysis and experiences. Tests of multiple-choice type will be made available on daily basis to examine the effectiveness of delivering the course.

Very useful Course Materials will be given.

- 30% Lectures
- 30% Workshops and work presentation
- 20% Group/individual Work or projects & Practical Exercises
- 20% Videos & General Discussions, Case studies etc.

### WHO SHOULD ATTEND

This course is designed for persons who have on the job experience performing project management tasks, whether or not project manager is their formal job role, who are not certified project management professionals, and who might or might not have received formal project management training. The course is appropriate for these persons if they wish to develop professionally, increase their project management skills, apply a formalized and standards-based approach to project management, seek career advancement by moving into a formal Project Manager job role.

### PROGRAM OUTLINE

#### DAY 1

##### Project Management Framework

- Definitions of Project Management
- Managing Project Constraints
- Organizational Structure Influence on Projects
- Projects versus Operational Work
- Understanding of the Project Environment

#### DAY 2

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##### Project Management Processes Groups

- Initiating Process Group
- Planning Process Group
- Executing Process Group
- Monitoring and Controlling Process Group
- Closing Process Group

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### DAY 3

#### Project Management Knowledge Areas

- Project Integration Management
- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Human Resources Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management

### DAY 4

#### Tools and Techniques

- Building Work Breakdown Structures
- Constructing Network Diagram
- Critical Path Analysis
- Applying Leads and Lags
- Schedule Network Analysis
- Earned Value Analysis
- Constructing and Interpreting Quality Control Charts
- Developing Resource Management Plan and Histograms
- Reviewing Communications Models and Methods
- Developing Probability and Impact Matrix
- Developing Risk Identification and Response Plans
- Developing Procurement Management Plans
- Make versus Buy Decisions

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### DAY 5

#### CASE STUDY

#### TRAINING OUTCOME:

By the end of the program, participants will be able to:

- Manage a project in compliance with the standards.

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- Use the project management framework, processes and the ten project management knowledge areas.
- Apply project management skills, tools and techniques to deliver projects on time and within budget.

**NOTE:**

- Pre- & Post Tests will be conducted
- Case Studies, Group Exercises, Group Discussions, Last Day Review & Assessments will be carried out.



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