

**TRAINING TITLE**

**FLEET MAINTENANCE PREVENTIVE MAINTENANCE**

**Training Duration**

**5 day**

**Training Venue and Dates**

<b>Ref. No.</b> ME147	<b>Fleet Maintenance Preventive Maintenance</b>	<b>5</b>	<b>19-23 May 2025</b>	<b>\$5,500</b>	<b>DUBAI, UAE</b>
--------------------------	---	----------	-----------------------	----------------	-------------------

In any of the 4 or 5-star hotels. The exact venue will be informed later.

**Training Fees**

- \$5,500 per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Lunch

**Training Certificate**

**Define** Management Consultants Certificate of course completion will be issued to all attendees.

**TRAINING DESCRIPTION**

This course focuses on the principles and practices of preventive maintenance for fleet management. Participants will learn how to develop, implement, and manage effective preventive maintenance programs to minimize downtime, reduce costs, and extend the lifespan of fleet vehicles.

**TRAINING OBJECTIVES**

**By end of course participants will be able to understand**

- Understand the key concepts of preventive maintenance (PM).
- Learn how to develop and implement a preventive maintenance program.
- Identify common maintenance tasks and schedules for different fleet vehicles.
- Learn to track and manage maintenance records effectively.
- Improve fleet reliability, reduce costs, and enhance vehicle performance.

**WHO SHOULD ATTEND?**

- Fleet managers and supervisors
- Maintenance personnel
- Operations managers
- Vehicle and equipment technicians

DMCT/OL/9/18(Rev3Dt:23/9/18)

- Anyone involved in fleet management or vehicle maintenance

### **TRAINING METHODOLOGY**

A highly interactive combination of lectures and discussion sessions will be managed to maximize the amount and quality of information and knowledge transfer. The sessions will start by raising the most relevant questions and motivating everybody to find the right answers. You will also be encouraged to raise your own questions and to share in the development of the right answers using your own analysis and experiences. Tests of multiple-choice type will be made available on daily basis to examine the effectiveness of delivering the course.

Very useful Course Materials will be given.

- 30% Lectures
- 30% Workshops and work presentation
- 20% Group Work & Practical Exercises
- 20% Videos & General Discussions

### **COURSE PROGRAM**

#### **Day 1: Introduction to Fleet Maintenance**

- Importance of preventive maintenance (PM) in fleet management
- Overview of fleet management systems
- Key benefits of PM (cost savings, vehicle longevity, etc.)

#### **Day 2: Developing a Preventive Maintenance Program**

- Steps to create an effective PM program
- Understanding vehicle maintenance schedules and intervals
- Types of preventive maintenance tasks

#### **Day 3: Conducting Routine Maintenance Inspections**

- Daily, weekly, and monthly inspection checklists
- Common maintenance tasks: oil changes, tire checks, brake inspections
- Identifying early signs of vehicle wear and tear

#### **Day 4: Managing and Tracking Maintenance**

- Implementing a fleet management software system
- How to track maintenance schedules and costs
- Best practices for record-keeping and compliance

*DMCT/OL/9/18(Rev3Dt:23/9/18)*

## Day 5: Troubleshooting and Continuous Improvement

- Diagnosing and addressing maintenance issues
- Strategies for continuous improvement in fleet maintenance

**NOTE:**

**Pre-& Post Tests will be conducted.**

**Case Studies, Group Exercises, Group Discussions, Last Day reviews, and assessments will be carried out.**



[www.definettraining.com](http://www.definettraining.com)

DMCT/OL/9/18(Rev3Dt:23/9/18)

P.O BOX 45304  
ABU DHABI, U.A.E

T +971 2 6264455  
F +971 2 6275344

[www.definettraining.com](http://www.definettraining.com)