

Training Title

WORK ETHICS

Training Duration

5 days

Training Venue and Dates

REF SS015	Work Ethics	5 Days	24 – 28 February, 2019	\$4,250	Dubai, UAE
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In any of the 5 star hotel. Exact venue will be informed later.

Training Fees

- 4,250 US\$ per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Buffet Lunch

Training Certificate

Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.

TRAINING OVERVIEW

TRAINING DESCRIPTION

Commitment and Work Ethics play a greater role in improving group dynamics, Synergy and Productivity.

AIM OF THE COURSE OR COURSE OBJECTIVES:

This programme aims to create an Awareness, Appreciation, and Application of Commitment and Work Ethics .Upon completion of the program, participants will be able to:

- Identify the behavioral implications of rules and regulations
- Identify common workplace barriers to compliance
- Practice the awareness and communication skills that are associated with ethical conduct.

Participants learn to identify and manage barriers to compliance and practice awareness and communication skills that are associated with ethical conduct. They apply their learning to strengthen their own and their colleagues' commitment to ethical conduct.

WHO SHOULD ATTEND

This workshop is designed for employees who must comply with regulations as part of their job. These employees could be from any departments and divisions.

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TRAINING METHODOLOGY

This highly interactive programme uses the time tested Lectures alongside Practical exercises, Case Studies, and Role plays. Participants engage in scenario-driven role-plays and facilitated discussion.

The programme is carefully designed to address all styles of learning and to fully engage participants through the use of program materials, exercises, case studies, and discussions of relevant organisational issues. Lectures and discussions are either preceded or followed by comprehensive individual or group exercises. Participants will receive a very useful course material for reference. MS Power Point presentation will be used all over the course period. Discussions with and between participants and case studies will have vital roles within the course period.

COURSE OUTLINE

- ✓ Following topics will be covered in 5 days
- ✓ Introduction – What , Why, and How
- ✓ Productivity and Commitment
- ✓ Productivity and Work Ethics
- ✓ Leadership and Commitment
- ✓ Commitment and Work Ethics
- ✓ Quality and Commitment
- ✓ Work Ethics and Group Dynamics
- ✓ Work Ethics and Behaviour
- ✓ DISC
- ✓ Integrity
- ✓ Honesty
- ✓ Respect
- ✓ Quality Circles and Commitment
- ✓ Work Ethics
- ✓ Emotional Intelligence
- ✓ Attendance
- ✓ Character
- ✓ Teamwork
- ✓ Group Dynamics
- ✓ Symbiosis
- ✓ Synergy
- ✓ Co-operation.
- ✓ Appearance
- ✓ Self-Esteem
- ✓ Productivity
- ✓ Organization
- ✓ Communication

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- ✓ Leadership
- ✓ Respect

Case Studies, Group Discussions, Last Day Review, Assessments will be carried out.

TRAINING OUTCOME

At the end of the course Participants learn to identify and manage barriers to compliance and practice awareness and communication skills that are associated with ethical conduct. They apply their learning to strengthen their own and their colleagues' commitment to ethical conduct.

- Identify the behavioral implications of rules and regulations
- Identify common workplace barriers to compliance
- Practice the awareness and communication skills that are associated with ethical conduct.

NOTE:

Pre & Post Tests will be conducted

Case Studies, Group Exercises, Group Discussions, Last Day Review & Assessments will be carried out.



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