

Training Title

SUCCESSFUL FLEET MANAGEMENT

Training Duration

5 days

Training Venue and Dates

REF					
SM020	Successful Fleet Management	5	24 – 28 February, 2019	\$4,250	Dubai, UAE

In any of the 5 star hotel. Exact venue will be informed once finalized.

Training Fees

4,250 US\$ per participant. Fees Includes Course Materials/Handouts, Tea/ Coffee, refreshments, International Buffet Lunch.

Training Certificate

Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.

TRAINING OVERVIEW

TRAINING DESCRIPTION

Public and private-sector organizations of many types and sizes operate fleets of vehicles and motorized equipment to fulfill their missions. Whether to meet the mobility needs of employees or customers; facilitate the delivery of goods and materials; or support manufacturing, construction, utility, public works, or other services, fleet management is a vital but often underappreciated area for many organizations. This course will give you the body of knowledge necessary to improve your current fleet planning, maintenance and management thinking. It will provide you with comprehensive and detailed information, coupled with an opportunity to discuss common challenges with your peer group of fleet management professionals.

TRAINING OBJECTIVES

By the end of the program, participants will be able to:

- State the objectives of fleet management and the role of the fleet manager.
- Implement a fleet preventive maintenance program.
- Determine requirements for efficient workshops.
- Implement fleet safety and driver selection programs.
- Use capital budgeting techniques to perform vehicle replacement analysis.
- Optimize distribution vehicle routes.
- Implement Key Performance Indicators (KPIs) and measure performance of the fleet.

WHO SHOULD ATTEND?

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- Fleet managers and coordinators,
- Maintenance managers and supervisors,
- Transportation planners,
- Fleet safety managers,
- Operations managers.

TRAINING METHODOLOGY

A highly interactive combination of lectures and discussion sessions will be managed to maximize the amount and quality of information and knowledge transfer. The sessions will start by raising the most relevant questions, and motivate everybody find the right answers. You will also be encouraged to raise your own questions and to share in the development of the right answers using your own analysis and experiences. Tests of multiple-choice type will be made available on daily basis to examine the effectiveness of delivering the course.

All presentations are made in excellent colorful power point. Very useful Course Materials will be given.

- 30% Lectures
- 30% Workshops and work presentation
- 20% Group/individual Work or projects & Practical Exercises
- 20% Videos & General Discussions, Case studies etc...

Material Language: English

Presentation Language: English

TOPICS COVERED

- Corrosion Basics
- Corrosion used by different HC streams (HP, LP, CRU lean gas, CRU 1st stage, X manifolds, export gas, Customer Networks etc)
- Differentiate between corrosion coupons, corrosion rings, corrosion probes, etc.
- Bacteria corrosion due to microbial, H₂S & Water.
- Basic corrosion control in gas, oil & water
- Corrosion analysis and remedial actions
- Integrity Management

COURSE OUTLINE

Introduction to Fleet Management
Definition of Fleet Management
Objectives and Costs of Fleet Management
Fleet Manager Profile
Fleet Maintenance Management
Roles and Responsibilities in Maintenance
Preventive Maintenance Inspection

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Scope of Preventive Maintenance Programs

Unscheduled Maintenance and Road Calls

Tire Selection and Management

Parts and Supply Management

Vendor versus In-House Maintenance

Workshop Management

Workshop Layout and Tools

Computing Workshop Productivity

Facility and Bay Space Requirements

Fleet Safety Management

Elements of a Safety Program

Reasons for Accident Prevention

Driver Selection Criteria

Fleet Skill Tests

Road Accident Types

Vehicle Selection and Replacement

Vehicle Selection Criteria

Own or Contract Analysis

Vehicle Replacement Analysis

Capital Budgeting Techniques

Transportation Planning and Management

Transportation Fundamentals and Optimization

Factors Affecting Transportation Decisions

Network Design Options

Routing of Distribution Vehicles

Possibilities Today – Tomorrow

Fleet management systems

Vehicle tracking systems

Planning as a tool

How to manage customer expectation

Cost control and performance improvement

Measuring and Improving Fleet Performance

Fleet Measurement System

Transportation Costs and Cost Ratios

Transportation Asset Productivity

Financial and Quality Indicators

Cycle-Time Indicators

Measuring and Improving Fleet Utilization

NOTE:

Pre & Post Tests will be conducted

Case Studies, Individual & Group Exercises, Project works (making in to groups), Role plays, Group

Discussions, Last Day Review & Assessments will be carried out.

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