

**Training Title**

**LEADERSHIP PEOPLE MANAGEMENT & TEAM BUILDING**

**Training Duration**

5 days

**Training Date**

REF ML020	Leadership People Management & Team Building	5	06 – 10 January, 2019	\$4,250	Dubai, UAE
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In any of the 5 star hotel. Exact venue will be informed later.

**Training Fees**

- 4,250US\$ per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Buffet Lunch

**Training Certificate**

Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.

**TRAINING OVERVIEW**

**TRAINING DESCRIPTION**

High performing teams don't just 'happen'. Developing teams of people who work well together, and who harness the differing strengths and attributes of all team members, needs team leaders and managers who understand the process involved and are prepared to put effort into the things that make a real difference.

Ultimately building and nurturing high-performance teams is vital for managers in all organizations because High-performance teams deliver better results and deliver them faster. High-performance teams work in an open and dynamic environment allowing cross-fertilization of ideas, have a common purpose, team member's support and challenge each other, talent is recognized and harnessed, team members enjoy working and achieving together and foster good team spirit. This Building High-Performance Teams workshop concentrates on how leadership style and management behavior's can impact on individual and team performance. It is an interactive training session comprising presentation, best practice, discussions, case studies and self-assessment questionnaires.

**TRAINING OBJECTIVES**

- Appreciate the power of good teamwork.
- Understand the impact of different leadership styles.
- Understand the impact of Corporate Culture & Policy.
- Identify the development stage of individual team members and master Situational Leadership.
- Understand types of Teams.
- Augment ability to motivate teams.

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- Appreciate the stages of team development.
- Understand different team roles and their importance.
- Strategies for Enhancing Emotional Intelligence
- Resolve conflict and team performance issues.
- Evaluate the effectiveness of the team

### **WHO SHOULD ATTEND**

- Team Leaders
- Managers
- Business Heads
- HR and L&D professionals

### **TRAINING METHODOLOGY**

A highly interactive combination of lecture and discussion sessions will be managed to maximize the amount and quality of information, knowledge and experience transfer. The sessions will start by raising the most relevant questions, and motivate everybody finding the right answers. The attendants will also be encouraged to raise more of their own questions and to share developing the right answers using their own analysis and experience.

All attendees receive a course manual as a reference.

This interactive training workshop includes the following training methodologies

30% Lectures

30% Workshops and work presentation

20% Group Work & Practical Exercises

20% Videos & General Discussions

### **COURSE OUTLINE**

#### **Teams and Teamwork**

- Team and teamwork definitions
- The benefits of good teamwork

#### **Management and Leadership**

- The synergy of combining Management & Leadership traits.
- Leadership traits and qualities

#### **Understand the impact of Corporate Culture & Policy.**

- Characteristics of Successful Corporate Culture
- The role of an enabling HR policy.

#### **Managing Individuals and Teams**

- A management process; getting the basics right
- Planning, setting objectives, monitoring, and feedback
- Communication

#### **Leadership Styles**

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- Autocratic-Democratic
- Task-People orientation
- Situational Leadership
- Coaching, delegation, giving feedback

**Understand types of Teams.**

- Troubleshooting teams
- Cross-functional teams

**Motivating the Team**

- Classic theories of motivation
- Current beliefs
- Empowerment; recognition and feedback

**Building High Performance Teams**

- Characteristics of high performance teams
- Stages of team development
- How to build good teams
- Teamwork skills
- Obstacles to teamwork
- Resolving conflict
- Reviewing team performance
- Handling underperformance
- Team audit

**Strategies for Enhancing Emotional Intelligence.**

- Intrapersonal intelligence
- Interpersonal Intelligence
- Dimensions of Emotional Intelligence

**Personal Development Plan**

- Personal review of the day and course content
- Identify strengths and improvement areas

**NOTE:**

[www.definettraining.com](http://www.definettraining.com)

**Pre & Post Tests will be conducted**

**Case Studies, Group Exercises, Group Discussions, Last Day Review & Assessments will be carried out.**

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