

Training Title

ACCIDENT INVESTIGATION & REPORT WRITING TRAINING

Training Duration

5 days

REF HS036	Accident Investigation & Report Writing	5	11-15 October 2020	\$2,750	Cairo, Egypt
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Will be held in any of the 5 star hotels. The exact venue will be intimated once finalized.

Training Fees

- **2,750 US\$ per participant for Public Training includes Materials/Handouts, International Buffet Lunch, Tea/Coffee Refreshments**

Training Certificate

Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.

TRAINING OVERVIEW

TRAINING DESCRIPTION

The course describes terminologies & definitions in occupational health & safety, procedures of accident reporting and investigation, planning and conducting investigation, different techniques adopted for carrying out investigations, taking corrective and preventive actions to avoid reoccurrence, implementation of action plans, preparation of accident statistics and qualitative performance analysis.

TRAINING OBJECTIVES

Objective of this course is to understand about accidents, causes, requirements and importance of investigations, investigation methods, establishing facts, compiling corrective action reports and presentation make effective decisions and implement effective strategic organizational changes. Introduction of advanced tools of investigation (TOR & MORT). This course consists of presentations, briefings, case studies, and teamwork & short tests.

TRAINING METHODOLOGY:

This training program is lecture-based and customized to the needs of the audience, providing meaningful experience for personnel that work in petroleum plants.

Daily sessions include formal presentation, prepared in the Power Point, interspersed with directed discussions and case study.

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In addition to formal lectures and discussions, the delegates will learn by active participation through the use of problem solving exercises, group discussions, analysis of real-life case studies etc.

All attendees receive a course manual as a reference.

- 30% Lectures
- 30% Workshops and work presentation
- 20% Group Work & Practical Exercises
- 20% Videos & General Discussions

WHO SHOULD ATTEND

This course is aimed for engineers, officers, team leaders, supervisors & those who are interested to participate and improve the HSE performance of the organization.

COURSE OUTLINE

- Introduction
- Terms & Definitions
- Introduction to Accident causation
- Introduction to Accident investigation.
- Terms and definition
- Root Cause Analysis, Root cause map.
- Relationship between Accidents and incidents, impacts and effects
- Importance of investigation, planning, causation model.
- Investigation team, relationship with external agencies,
- Stages of accident investigation .planning the investigation
- Case studies review
- Introduction of advanced tools TOR and MORT
- Obtaining and recording in formations
- Lead accident investigator, function, elimination of bias
- Management of accidents.

Accident investigation as audit tools, Discussions and conclusions

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NOTE:

Pre & Post Tests will be conducted

Case Studies, Group Exercises, Group Discussions, Last Day Review & Assessments will be carried out.

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