

**Training Title**

**MATERIALS MANAGEMENT**

**Training Duration**

**5 days**

**Training Venue and Dates**

REF SL052	Materials Management	5	20 - 24 December 2021	\$6,500	London, UK.
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In any of the 5 star hotels. The exact venue will be informed once finalized.

**Training Fees**

- 6,500 US\$ per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Buffet Lunch

**Training Certificate**

Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.

**TRAINING DESCRIPTION**

The aim of this course is to improve the participants' knowledge and skills of materials management, planning, control and recording.

The course covers a wide array of topics including purchasing management, supplier evaluation analysis, distribution management, materials records accuracy, reducing materials investments and proper warehouse management.

The course is interactive and consists of practical examples from world class institutions that employ industry best practices and state of the art procedures.

**TRAINING OBJECTIVES**

- To familiarize participants with materials management development, planning and control
- To improve participants' appreciation of materials records accuracy, reducing materials investments and proper warehouse management
- To enable participants to improve productivity in the materials department
- To provide participants with knowledge, skills and understanding of purchasing management, supplier evaluation analysis and distribution management
- To provide participants with the skills to organize and implement proper materials management systems in their organization

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**WHO SHOULD ATTEND**

Materials Management professionals and Purchasing Officers, Warehouse managers, Facility Operation and Maintenance Managers.

**TRAINING METHODOLOGY**

A highly interactive combination of lecture and discussion sessions will be managed to maximize the amount and quality of information, knowledge and experience transfer. The sessions will start by raising the most relevant questions, and motivate everybody finding the right answers. The attendants will also be encouraged to raise more of their own questions and to share developing the right answers using their own analysis and experience. All attendees receive a course manual as a reference.

This interactive training workshop includes the following training methodologies

- 30% Lectures
- 30% Workshops and work presentation
- 20% Group Work & Practical Exercises
- 20% Videos & General Discussions

**COURSE TOPICS**

- What is meant by materials management development
- Objectives of materials management
- Principles of inventory management
- Materials planning and control
- Warehouse management
- Maintaining accurate materials records
- Reducing materials investments
- Purchasing management
- Supplier evaluation analysis
- Distribution management

Materials Management issues and corporate replenishment strategies

NOTE:

**Pre & Post Tests will be conducted**

**Case Studies, Group Exercises, Group Discussions, Last Day Review & Assessments will be carried out.**

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